

Z.18025/03/2017-Admn.I  
Government of India  
Ministry of Health and Family Welfare  
Directorate General of Health Services  
(Administration-I Section)

Nirman Bhawan, New Delhi.  
Dated the 04<sup>th</sup> August, 2020.

**OFFICE ORDER**

In supersession of earlier orders of work allocation of CHS officers, the updated allocation of work amongst these officers in this Directorate is circulated herewith as per Annexure.

Encl.: As above.



(Jitender Singh)

Dy. Director (Admn.)

T. No. 011- 23062814.

To,

1. Sr. PPS to Secretary (HFW).
2. Sr. PPS to DGHS.
3. PPS to OSD
4. Sr. PPS/PPS to Principal Consultants/ Principal Advisor.
5. PPS to SS&DG (CGHS)/SS (AS)/AS&FA/AS &MD (NHM)
6. PS to JS (RM)/JS (SKJ)/DDG (P)
7. All DDGs/Addl. DDGs/Consultant/ADGs/DADGs/CMOs in the Dte.GHS.
8. DCG(I), FDA Bhawan, New Delhi.
9. All Directors/Deputy Directors
10. A&V Section/ACR Cell / O&M Section/RTI Section.
11. Deputy Director (G), Dte. GHS for uploading on DGHS website.
12. E. Office/Guard file/Spare copies.

**Annexure to work allocation order No. Z.18025/03/2017-Admn.I dated  
04<sup>th</sup> August, 2020**

SI. No	Name and Designation of the Officer	Allocation of Work	Addl. DDGs/Directors/CMO/DADG
1	Dr. P K Sen, Addl. DG	1 International Health Regulation, Cooperation, Nomination Abroad, Haj, Medical Tourism incl. Spa/Resorts, IPR/WTO.	Dr. Pradeep Khasnobis, CMO (PK)
		2 Airports/Seaports(APHOs/PHOs)	
		3 National Mental Health Programme.	Dr. Alok Mathur, Addl. DDG (AM)
2	Dr.Ranjan Das, DDG (M)	1 Medical Education, E-curriculum, Various Councils, Bachelor of Rural Health Care, AIH&PH Kolkata, CIP Ranchi, NML.	Dr. B. Srinivas, ADG (ME)
		2 All India Entrance Examination for Admission of UG (MBBS/BDS)/PG Courses.	
		3 ME Matters related to VMMC, LHMC & KSCH, JIPMER, PGIMER, RIMS, NEIGRIMS, RIPANS, AIIMS, PMSSY, NIMHANS, New Capacity Building Schemes of M.E.	
		4 Para Medical Education & Services.	
		5 Custom Duty Exemption Certificate (CDEC)	Dr. B. R. Sawhney, Addl. DDG (BRS)
		6 NML/FRSL matters	Director NML & Director FRSL
3	Dr. Anil Manaktala, DDG (P)	1 Administration of all Central Government Hospitals/institutes including Dr. RML Hospital & Safdarjang Hospital	Dr. S K S Kushwaha, Addl. DDG (SKSK)
		2 Improving the functioning of all the three Central Government Hospitals (including associated hospital)	
		3 Redevelopment plan of Dr.RML Hospital, Safdarjang Hospital LHMC and Associate Hospitals	
		4 Procurement Cell.	Dr. S K S Kushwaha, Addl. DDG (SKSK)
		5 Complaints (Medico only) related to treatment of patients in all the Central Government Hospitals.	
		6 SJH, RML and other Hospital care related Issues including Sports Injury Centre at SJH, constitution of Medical Boards, Medical Services including Treatment	

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		abroad. constitution of specification and procurement committees.	
		7 Matters related to Rare Disease	Dr. Gowri N Sengupta
		8 CS (MA) & Reimbursement of medical claims (HQ)	Dr. Alok Mathur, Addl. DDG (AM)
		9 Capacity Building for developing Trauma care facilities in Govt. Hospitals in national highways	Dr. Tanu Jain, ADG (TJ) ↑ Dr. Sunny Swarnkar, Spl. Gr.III
		10 National Programme for prevention and management of burn injuries.	
		11 Telemedicine, Policy issues including Union/JCM issues and health budget.	Dr. Alok Mathur, Addl. DDG (AM)
		12 Snake Bite (Other than Medicine)	Dr. Tanu Jain, ADG (TJ)
		13 All Administrative matters of Dte. GHS	Concerned Directors in Administrative channel.
4	Dr. Anil Kumar, DDG (AK)	1 National Programme for Prevention and Control of Deafness	Dr. Manas Pratim Roy, DADG(MPR)
5	Dr. Neeraj Dhingra (Addl. Charge in addition to Director, NVBDCP)	1 National Leprosy Eradication Programme (NLEP), Leprosy Institutes - CLTRI, RLTRIs, Deformity Correction of Polio & Leprosy.	Dr. (Smt.) Megha Praveen Khobragade, ADG (Leprosy)  Dr. Rupali Roy, DADG
		2 National Urban Health Mission (NUHM), National Rural Health Mission (NRHM)/Population stabilisation.	
		3 Scheme for 'Up gradation of PMR Deptts. in Medical Colleges. PWD Act, RCI, National Trust & Disability Issues.	Dr. S K S Kushwaha, Addl. DDG (SKSK)
		4 AIIPM & R, Mumbai.	
6	Dr. Devashish Bhattacharya, Addl. DDG (DB)	1 Environment Health including air & water pollution, Climate change, Patients Safety Initiatives, Bio-medical waste management. Occupational Health	Dr. Malti Gautam, CMO (MG)
		2 Neglected Tropical Disease	
		3 NCDC, NVBDCP matters	Dr. Tanu Jain, ADG (TJ)
		4 IVC Chengalpattu, Non Programme Vaccine. Misc. PH Issues. BCG Guindy, CRI, PII Coonor, Institute of Serology [ EPI Section, MH-II Section]	Dr. Gowri N Sengupta (for technical work)
		5 National Programme for Health care for The Elderly.	
		6 Snake Bite (Medicine)	

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7	Dr. Sudhir Gupta. Addl. DDG (SG)	1 National Tobacco Control Programme (NTCP)	Dr. L. Swasticharan. Add. DDG (LS)
		2 Drug de-addiction	
		3 National Oral Health Programme (NOHP)	
		4 NCD Integration projects with AYUSH Department	
		5 Health & wellness centres and population based NCD screening.	Dr. Pradeep Khasnobis, CMO ( PK)
		6 PMNDP CKD and Kidney related matters	
		1 NPCDCS, Diabetes including PIPs	
		2 Cancer including TCCC Scheme	
		3 Population-based NCD Screening	Dr. Manas Pratim Roy, DADG (MPR)
		4 M&E and Training	
		5 Health & Wellness Centres	
		6 Health & wellness centres & PBS (along with Addl. DDG (LS))	
		1 NPCDCS including PIPs along with CMO (PK)	Dr. Sunny Swarnkar, Spl. Gr.III
		2 Heart Diseases including Hypertension and RHD	
		3 Stroke and Neurological diseases	
		4 National Dialysis Programme and Kidney related matters	
		1 Chronic Obstructive Pulmonary Disease (COPD)	Dr. Sunny Swarnkar, Spl. Gr.III
		2 Blood Disorders (Hemoglobinopathies) except Rare Diseases	
		3 National Multi-sectoral Action Plan for NCDs	
		4 IEC (Health Education) for NCDs	
8	Dr. Madhu Raikwar, Director, CBHI	5 Other NCDs including Obesity	CBHI Officials
		1 Central Bureau of Health Intelligence (CBHI)	
		2 National Portal/website, National Knowledge Commission	
		1 Emergency Medical Relief	
9	Dr. P. Ravindran, Addl.DDG/ Director, EMR		Dr. U.B. Das, CMO Dr. Yogesh, SMO
10	Dr. Pradeep Saxena	1 National Micro Nutrient Programme including fluorosis & IDD.	Ms. Kumkum Marwah, Consultant. Ms. P. N. Padmini, RO
11	Dr. Alok Mathur, Addl. DDG (AM)	1 National Prog. For Palliative Care	Reports to DGHS
		2 National Mental Health Programme.	Reports to Addl. DG (Dr. P K Sen)
		3 CS(MA) matters and Dte.GHS medical reimbursement cases	Reports to DDG (P)

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12	Dr. Anil Kumar Addl DDG (AK)	<ol style="list-style-type: none"> <li>1 Transplantation of Human Organs &amp; Tissues Act.</li> <li>2 National Organ Transplant Programme</li> <li>3 NOTTO, ROTTO, SOTTO matters</li> <li>4 Indian Public Health Standards (IPHS)</li> <li>5 Clinical Establishment Act &amp; National Council for Clinical Establishment matters</li> <li>6 NSDA matters, BIS matters.</li> </ol>	Dr. Manas Pratim Roy, DADG [MPR]
13	Dr. B. R. Sawhney, Addl. DDG (BRS)	1 Rashtriya Arogya Nidhi (RAN) & HMDG	Reports directly to Principal Consultant (RV)
14	Dr. Indu Grewal, Addl. DDG (IG)	<ol style="list-style-type: none"> <li>1 Matters related to Ophthalmology</li> <li>2 National Programme for Palliative Care (NPCC).</li> <li>3 National Mental Health Programme</li> </ol>	Reports directly to Principal Consultant (PG) Reports to Dr Alok Mathur, Addl. DDG (AM) -do-

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