

INFORMATION REQUIRED TO BE PUBLISHED UNDER SECTION 4(1)(b) OF
THE RIGHT TO INFORMATION ACT, 2005

REGIONAL OFFICE FOR HEALTH & FAMILY WELFARE, CHANDIGARH

S. No.	Particulars	Details
1.	The particulars of its organization, functions and duties.	<p>A. Liaison with Punjab state, Haryana State & UT Chandigarh regarding NHPs and new initiatives of GOI as representative of Directorate General of Health services, MOHFW, GOI.</p> <p>B. To Review, Monitoring and Evaluation of National Health Programmes implementation in the States & UTs under jurisdiction by visiting District Hospitals, Sub district Hospitals, CHC, PHC, and SCs up to village level.</p> <p>C. Supportive supervision of staff of NHPs especially diseases planned for elimination like Malaria, Filariasis, Tuberculosis in states.</p> <p>D. Cross verification of RCH, RNTCP and NVBDCP beneficiaries by directly interacting with beneficiaries at various levels in the districts.</p> <p>E. Focused monitoring in low performing, underserved, tribal and hard to reach areas.</p> <p>F. To coordinate the implementation of newer health initiatives like Ayushman Bharat, PMSSY, RKSK, Skill Centres, NPHCE, NPCDCS etc.</p> <p>G. Liaison with Central Teams and State Governments for various inspection and reviews and midterm evaluation of NHPs.</p> <p>H. To organize Malaria Microscopy Trainings for the state's LTs for quality assurance.</p>


		<p>I. Surveillance of outbreaks and new diseases.</p> <p>J. As Incharge of Regional Health Statistical Training Centre Mohali, (RHSTC) of Central Bureau of Health Intelligence, all the administrative work of the training centre & to organize various scheduled trainings & workshops of CBHI.</p> <p>K. As Incharge & D.O. of APHO, and to coordinate regular screening of international Passengers at Chandigarh International Airport and other activities.</p> <p>L. CPIO, Vigilance Officer, CDDO, PFMS, Court cases, and other administrative responsibilities of ROHFW Chandigarh.</p>
2.	The powers and duties of its officers and employees.	<p>A. Liaison & Coordination with States under Jurisdiction i.e. Punjab, Haryana & UT Chandigarh, and to provide technical support during outbreak of diseases and successful implementation of NHPs of MOHFW, GOI and.</p> <p>B. To organize various virtual / physical review meeting with State Programme Officers during disease outbreak and to review the targeted NHPs.</p> <p>C. Tours to various districts with ROHFW team for review of various NHPs with special focus on programmes for disease elimination like NVBDCP, NLEP, NTEP. During the visit to meet the Civil Surgeon and District Programme Officers to discuss the status of targeted NHPs & new initiatives of GOI at the district level. Visit to District Malaria Lab, DH, SDH, CHCs, PHCs & SCs/ HWCs & interact the staff with supportive supervision in field. Cross verification of beneficiaries under JSSK, NTCP, and NVBDCP at various institutes and the</p>

		<p>visited villages. And after the tour, to share the observations & findings to the concerned higher authorities in DGHS GOI, DHS of state, State Programme Officers and Civil Surgeon of the district.</p> <p>D. To coordinate the visits of Central teams for review of NHPs, new initiatives of GOI and inspections under THOTA 1994, PMNRF, CSMA and other inspections as and when directed by MoHFW.</p> <p>As In-charge of Regional Health Statistical Training Centre Mohali, all the administrative work of training center and to organize various trainings scheduled by CBHI. To attend the half yearly review meetings for review of achievements & shortfalls of center.</p> <p>E. As In-charge and Designated Officer of APHO Chandigarh, Liaison and coordinate with Airport authorities and state govt, screening of International Passengers at the Chandigarh International Airport as per guidelines of GOI, regular reporting, entomological surveillance, and other activities.</p> <p>F. To organize Malaria Microscopic Trainings for the LTs of the states and other trainings.</p> <p>G. To attend trainings/ workshops etc to upgrade the Technical and Administrative skills.</p> <p>H. As HOO to perform various Administrative work of ROHFW, APHO Chandigarh & RHSTC Kharar and any other work assigned by DGHS, MoHFW, GOI.</p> <p>i. On the instruction of higher authorities various Inspections under THOTA, CSMA etc.</p> <p>ii. Liaison with Central Teams and State Governments for various inspection and</p>
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3.	The procedure followed in the decision making process, including channels of supervision and accountability.	As per DtGHS, MoHFW, GOI direction
4.	The norms set by it for the discharge of its functions.	As per Annual Action Plan.
5.	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	As per MoHFW & DoPT, Govt. of India
6.	A statement of the categories of documents that are held by it or under its control.	Establishment records of employees.
7.	The particulars of any arrangement that exists for consultation with, or representation by the members of public in relation to the formulation of its policy or implementation thereof.	NIL, This office has only implementing authority. Policy making power with DtGHS, MoHFW, GOI.
8.	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	<p>1. Internal Complaints Committee</p> <p>2. Preventive Vigilance Committee</p> <p>3. Swachhta Abhiyan Committee</p> <p>4. Hindi Committee</p> <p>5. 56(j)(i)/Rule 42 of CCS (Pension) Rules, 2021</p> <p>6. Purchase & Condemnation Committee</p>
9.	A directory of its officers and employees;	<p>1. Dr. Amarjit Kaur, Sr. Regional Director, 9872355526 cmorohfw@chd.nic.in</p> <p>2. Dr. Mayur, Medical Officer, 7015036599 Mayurahluwalia1707@gmail.com</p>

		<p>3. Mrs. Kiran Sharma, UDC/C 9872733330 kiransharma@gmail.com</p> <p>4. Mrs. Kawaljit Kaur, Technician 9478723997 parihar.kawaljit@gmail.com</p> <p>5. Mr. Gulshan Bhatia, LDC9872925982 gulshan_bhatiachd@yahoo.com</p> <p>6. Mr. Ajay Bharti, Stenographer 6396576489 BhartiAjay385@gmail.com</p> <p>7. Ms. Shriya Jena, Stenographer 9780196435 shriya.jena246@gmail.com</p> <p>8. Mr. Vijay Kumar Sood, Lab Assistant Gr II 9958625596 Vijay.del.india@gmail.com</p> <p>9. Ms. Pooja, Lab Assistant Gr II 7015145382 iangrapooja201@gmail.com</p> <p>10. Mr. Gurmukh Saini, Lab Assistant (MOFRS) 7696355253 gurmukhsaini@yahoo.com</p> <p>11. Mr. Ranbir Chander, Lab Assistant (MOFRS) 7986658589 Ranbirchander71@gmail.com</p> <p>12. Mr. Jagmohan Singh, Driver 9417871568 Jagmohansingh1940@gmail.com</p> <p>13. Mr. Chiranji Dutt, MTS 8950434604 himanshuvats930@gmail.com</p> <p>14. Mr. Tota Ram, MTS 7837298126 fatima16041997@gmail.com</p> <p>15. Mr. Santosh Kumar, MTS 9464835097 Santoshhealth1978@gmail.com</p> <p>16. Mr. Ankit Singh, MTS 8565951289 ankits19203@gmail.com</p>
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10.	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	Annexure no. 1
11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.	Annexure no. 2
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Not Applicable
13.	Particulars of recipients of concessions, permits or authorizations granted by it.	Not Applicable
14.	Details in respect of the information, available to or held by it, reduced in an electric form.	70%
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	Not Applicable
16.	The names, designations and other particulars of the Public Information Officers.	Name: Dr. Mayur Designation : CPIO & Medical Officer
17.	Such other information as many prescribed.	-


Dr. Amarjit Kaur
Sr. Regional Director
ROHFW, Chandigarh

Annexure 1

List of employees with Gross monthly remuneration as on 31.03.2025

Sr. No.	Name & Designation	Month	Gross monthly remuneration
1	Dr.Amarjit Kaur, Sr.RD	Feb.25	363375
2	Dr. Mayur, M.O.	Feb.25	106121
3	Smt. Kawaljit Kaur, Tech.	Feb.25	120564
4	Smt. Kiran Sharma, UDC/C	Feb.25	104040
5	Sh. Gulshan Bhatia, LDC	Feb.25	73746
6	Sh. Gurmukh Singh, LA	Feb.25	110313
7	Sh. Ranbir Singh, LA	Feb.25	110313
8	Sh. Vijay Kumar Sood, LA Gr II	Feb.25	55692
9	Sh. Ajay Bharti, Steno	Feb.25	45288
10	Ms. Shriya Jena, Steno	Feb.25	43911
11	Sh. Jagmohan Singh, Driver	Feb.25	69462
12	Sh. Chiranjit Dutt, MTS	Feb.25	68544
13	Sh. Tota Ram, MTS	Feb.25	66555
14	Sh. Santosh Kumar, MTS	Feb.25	60282
15	Sh. Ankit Singh, MTS	Feb.25	28305
16	Ms. Pooja, LA Gr II	June.25	39525

Annexure 2

BUDGET AND EXPENDITURE FOR 2024-25

S. No.	Sub-Head	Budget 2024-25
1.	SALARIES	11337000
2.	Wages	100000
3.	M.T.	250000
4.	Allowances	9200000
5.	LTC	100000
6.	D.T.E.	800000
7.	O.E.	1500000
8.	RRT	1300000
9.	RFO	100000
11	Dig. Equip.	20000
12.	Fuels & Lubri.	100000
13.	M.W./MCEW	100000
14.	Fur. & Fix.	21000
15.	SAP	15000
26.	Rewards	130000
	TOTAL	25073000