

No.A.28022/03/2024-ACR Cell  
Directorate General of Health Services  
(ACR Cell)

Nirman Bhawan, New Delhi.  
Dated the 01/01/2025 .

OFFICE MEMORANDUM

Subject: Submission of Immovable Property Return for the year 2024 in respect of all Group 'A' and Group 'B' posted in the Dte.G.H.S. – reg.

As per provisions of Rule 18 of CCS (Conduct) Rules, 1964, "Every Government Servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an annual return in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease of mortgage either in his own name or in the name of any member of his family or in the name of any other person"

2. Accordingly, Immovable Property Return for the year 2024 should be submitted by all the Group 'A' and Group 'B' Officers posted in the Dte.GHS latest by 31st January, 2025.

3. Failure on the part of a Government servant to comply with the requirement of the aforesaid rule may form good and sufficient reasons for instituting disciplinary proceedings against him/her.

*Arindam Banerjee*  
01/01/2025

(Arindam Banerjee)  
Dy. Director (AV/ACR Cell)

To

1. All Group 'A' and Group 'B' officers posted in Dte.GHS.

Copy to:

1. PSO to DGHS
2. PS to JS (GM).
3. PA to Director (AV)

*Pis. upload on the website  
at the earliest.*

*[Signature]*  
1/1/2025

*Ms. Priyanka Gura*

**Directorate General of Health Services**  
**Statement of Immovable Property for the Year 2024** [as on 01-01-2025]

FORM-1

Name of the Officer \_\_\_\_\_  
 Post held \_\_\_\_\_

2. Cadre/Service to which belongs \_\_\_\_\_  
 4. Present Pay \_\_\_\_\_

1. Name of Division, Estate & Village in which the property is situated	2. Name and Details of Property- House, Land and other buildings	3. Present value*	4. If not in own name, state in whose name held & his/her relationship	5. How acquired? Whether by purchase, lease or mortgage, inheritance, gift or otherwise with detail of acquisition & name with from whom acquired.	6. Annual income from the property	7. Particulars the sanction prescribed authority.

\* In case it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.  
 † Including self interest.  
 (Note: Clause not applicable may be struck out.)

Signature with date \_\_\_\_\_