

मिसिल संख्या - Z.22013/1/2016-Admin-I

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
स्वास्थ्य सेवा महानिदेशालय  
(प्रशासन अनुभाग-I)

निर्माण भवन, नई दिल्ली  
दिनांक: 04 अगस्त, 2025

### कार्यालय ज्ञापन

**विषय :** Streamlining the Work Allocation of administrative and financial matter of Technical Sections in Dte.GHS (HQ) - regarding.

I am directed to refer to this Directorate's Office Order of even number dated 13.02.2025 amended from time to time on the subject cited above and to say that recently Technical Sections in Dte.GHS (HQ) have started engaging technical consultants through NHSRC and also from other sources. In order to streamline their process of joining, document verification, creating of PFMS account for disbursement of salary etc. and to ensure better administrative and financial outcome in one systematic administrative channel within technical division whenever required, one Director and one Deputy Director level officer was placed in the channel of submission for all administrative and financial matters of Technical Sections in Dte.GHS (HQ).

2. It has come to knowledge that SAS Sections are channelizing all technical files which has financial component included in it to Director and Dy. Director.

3. In this regard, *it is clarified that the Technical subjects which has financial and administrative component, were not intended to be routed through Director/ Deputy Director in this process. Such Technical matters to be looked after by Technical Officers assigned for respective subject after file is put up from Section level only. The role and mandate shall be restricted to the engagement of technical consultants and all related work in respect of concerned Director and Deputy Director assigned with the administrative and financial work of the SAS-I, SAS-II, and SAS-III Sections.*

4. This issues with the approval of DGHS.

*उप निदेशक*  
*04/08/2025*

(अरिन्दम बनर्जी)

उप निदेशक (प्रशासन)

दुरभाष:011-23063539

सेवा में,

All Officers/Officials of Dte.GHS (HQ).

प्रतिलिपि :-

1. PPS to DGHS
2. PA to JS(RS)