

INFORMATION REQUIRED TO BE PUBLISHED UNDER SECTION 4(1)(b) OF
THE RIGHT TO INFORMATION ACT, 2005

Name of Organisation

S.No.	Particulars	Details
1.	The particulars of its organization, functions and duties.	<p>The Regional Office of Health and Family Welfare, Bhopal, MP is a Central Government Organization subordinate office to Directorate General of Health Services under Ministry of Health and Family Welfare, Govt. of India.</p> <p>This office is headed by - Dr. Chandrashekhar Marotrao Gedam, Regional Director Regional Office of Health and Family Welfare, Bhopal, MP Address :- A-Wing, 6th Floor Kamla Nehru Hospital, Hamidia Hospital Campus, Bhopal-462001, MP</p> <p><u>Function and duties</u></p> <ol style="list-style-type: none"> 1. Evaluation of the FW & Reproductive Child Health Programme i.e. <ol style="list-style-type: none"> i. Quantitative & Qualitative verification of the acceptors of FW methods, ANC/INC/PNC beneficiaries, Immunization, DOTS etc. ii. To inspect the Quality of work by field functionaries through review of records, interviews and real time monitoring of services. 2. Supportive Supervision of all National Health Programmes, Centrally Aided Schemes in Madhya Pradesh and implementation of activities under NHM. 3. To conduct various surveys like Dengue SSH assessment survey, LLIN User Assessment Survey, other epidemiological and Entomological surveys. 4. Liaison and Co-ordination work for the various National Health & Family Welfare Programmes with the State Govt. of Madhya Pradesh. 5. To identify Early Warning Signals for the possible outbreak to inform and assist the state for response to prevent and/or contain the outbreak. 6. To conduct various trainings and workshops for the medical and paramedical staff of MP under the components of CBHI, NVBDCP and family Welfare. 7. Regular monitoring of technical portals like HMIS, IHIP-IDSP, IHIP-VBDs, NIKSHAY etc and provide critical updates and data components to the state for timely action. 8. To conduct regular review meetings with State Programme Officers for assessment of National Health Programme implementation, to share the field observation and to suggest some actionable measures. 9. Represent DGHS in various Court cases. 10. To associate as a Member Secretary/Member in various Implementation

2.	The powers and duties of its officers and employees.	<p><u>Powers and duties of officers (administrative, financial and judicial)</u></p> <ol style="list-style-type: none"> 1. Dr.Chandrashekhra Marotrao Gedam (Regional Director) Head of Office(HOO). Administrative and financial powers and duties as per the directives of DGHS and GFR 2017. Mobile No.-8888820780 2. Dr. Mohammed Asif (Senior Medical Officer)- Drawing and Disbursing Officer and i/c Deputy Director CBHI Mobile No.- 8319858553 <p><u>Power and duties of other employees</u></p> <ol style="list-style-type: none"> 1. Mr Sanjay Pal (Stenographer) Establishment section 9893481137 2. Mr. Ankur Verma (Junior statistical officer)- CBHI section 9935686799 3. Mr. B. K. Minj (Technical Assistant) Technical Section (Data analysis and compilation) - 9981589303 4. Mr. Satyanarayan (UDC), Vehicle section 8602107241 5. Mr. Sandeep Kumar (UDC), Account Section 7869170324 6. Mr.P.K.Mirdha (Technician), Lab Incharge 9826055814
3.	The procedure followed in the Decision making process, including Channels of supervision and accountability.	<p>After discussion with members of various committees present in the office Final decision making authority - Chairperson of the Committees Related provisions, acts, rules etc - as per the Rules/order received from Ministry of Health and Family Welfare. Time limit for taking a decisions, if any- as per the situation, need and rules. Channel of supervision and accountability- Various Sections (Estt, Lab, Account etc) ⇒ In charge of each section MO/CMO ⇒ R.D/SRD ⇒ DGHS</p>
4.	The norms set by it for the discharge of its functions.	<ol style="list-style-type: none"> 1. Nature of functions/ services offered- Monitoring and supportive supervision of state health services and National Health Programme. 2. Norms/ standards for functions/ service delivery- As per the guidelines of DGHS and Ministry of Health and Family Welfare 3. Process by which these services can be accessed - The services can be accessed by visiting district Hospital, CHC, PHC and sub center level administered by the state health society. 4. Time-limit for achieving the targets- As per the annual action plan 5. Process of redress of grievances- As per the government of India guidelines

5.	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	<ol style="list-style-type: none"> 1. Title and nature of the record/ manual /instruction.- various technical guidelines, rules and regulations received from MOHFW 2. List of Rules, regulations, instructions manuals and records.- Rules/order received from DGHS and Ministry of Health and Family Welfare. 3. Transfer policy and transfer orders- as per the Ministry of Health and Family Welfare.
6.	A statement of the categories of documents that are held by it or under its control.	<ol style="list-style-type: none"> 1. Categories of documents- Correspondence, various policy/guideline documents, Service books and Technical Reports. 2. Custodian of documents/categories- Regional Director
7.	The particulars of any arrangement that exists for consultation with, or representation by the members of public In relation to the formulation of its policy or implementation thereof.	As per the instructions of Directorate General of Health Services, New Delhi
8.	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils , committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	<ol style="list-style-type: none"> 1. Name of Boards, Council, Committee etc.- Purchase Committee, Condemnation Committee, Committee under POSH Act. 2. Composition- Employees and the Officers of the office. 3. Term/ Tenure- Annual. 4. Powers and functions - as per the norms of DoP&T 5. Whether their meetings are open to the public?- No 6. Whether the minutes of the meetings are open to the public?-No 7. Place where the minutes if open to the public are available?-No

A directory of its officers and employees;

Sr No	Name	Designation
1.	Dr. Chandrashekhra Marotrao Gedam	Regional Director
2.	Dr. Mohammed Asif	Senior Medical Officer
3.	Shri Sanjay Pal	Stenographer
4.	Shri Satyanarayan	UDC
5.	Shri Sandeep Kumar	UDC
6.	Shri B K Minj	TA
7.	Smt Kishori Shukla	Evaluation Officer
8.	Shri Ankur Verma	JSO
9.	Shri Kishor Wasnik	LA
10.	Shri P K Mirdha	Technician
11.	Ms. Priyanka Yadav	Technician
12.	Shri Anil Kumar K	LA
13.	Shri Ashok Kumar Yadav	LA
14.	Shri Ashok Kumar Vishwakarma	Driver
15.	Shri Jaipal Singh	MTS
16.	Shri Harishankar Gour	MTS
17.	Shri Suraj Raj	MTS

Telephone , fax and email ID of officers and employees;

Sno.	Name	Email	Mobile No
1.	Dr. Chandrashekhar Marotrao Gedam	gedam.cm@nic.in	8888820780
2.	Dr. Mohammed Asif	asif.mohd36@gov.in	8319858553
3.	Shri Sanjay Pal	saniay.pal78@gov.in	9893481137
4.	Shri Satyanarayan	satya.narayan1966@gov.in	8602107241
5.	Shri Sandeep Kumar	sandeep.kr83@gov.in	7869170324
6.	Shri B K Minj	minj.bipin75@gov. in	9981589303
7.	Smt Kishori Shukla	kishorishukla.1711@gov.in	9425606578
8.	Shri Ankur Verma	ankurverma84 @nic.in	9935686799
9.	Shri Kishor Wasnik	kishor.wasnik@gov.in	9993705623
10.	Shri P K Mirdha	Mirdha.pk@gov.in	9826055814
11.	Ms. Priyanka Yadav	priyankayadav1244@gmail.com	8527555236
12.	Shri Anil Kumar K	anilk.kumar@gov.in	9039871022
13.	Shri Ashok Kumar Yadav	ashokyadavhbd.70@gov.in	8839823965
14.	Shri Ashok Kumar Vishwakarm	ashokk.vishwakarma@gov.in	9617428545
15.	Shri Jaipal Singh	singh.jaipal65@nic.in	9993780081
16.	Shri Harishankar Gour	-	9893846515
17.	Shri Suraj Raj	suraj.raj@gov.in	8340265879

10.	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.			
		Dr. Chandrashekhar Marotrao Gedam	Regional Director	Rs 276650
		Dr. Mohammed Asif	Senior Medical Officer	Rs 132500
		Shri Sanjay Pal	Stenographer	Rs 93820
		Shri Satyanarayan	LDC	Rs 70800
		Shri Sandeep Kumar	UDC	Rs 136660
		Shri B K Minj	Technical Assistant	Rs 129010
		Smt Kishori Shukla	Evaluation Assistant	Rs 78540
		Shri Ankur Verma	Jr. Statistical Officer	Rs 129370
		Shri Kishor Wasnik	LA	Rs 129370
		Shri P.K. Mirdha	Technician	Rs 119000
		Ms. Priyanka Yadav	Technician	Rs 35400
		Shri Anil Kumar K	LA	Rs 86570
		Shri Ashok Kumar Yadav	LA	Rs 76500
		Shri Ashok Kumar Vishwakarma	Driver	Rs 74670
		Shri Jaipal Singh	MTS	
		Shri Harishankar Gour	MTS	
		Shri Suraj Raj	MTS	

11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.	NA
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	NA
13.	Particulars of recipients of concessions, permits or authorizations granted by it.	NA
14.	Details in respect of the information, available to or held by it, reduced in an electric form.	
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	NA
16.	The names, designations particulars of the Public Information Officers.	<ol style="list-style-type: none"> 1. Dr.Chandrashekhhar Marotrao Gedam (Appellate Authority) Regional Director gedam.cm@nic.in, rohfwbho@mp.nic.in Mobile No.-8888820780 2. Dr. Mohammed Asif (CPIO)- Senior Medical Officer asif.mohd36@gov.in, rohfwbho@mp.nic.in Mobile No.- 8319858553

17.	Such other information as may prescribed.	
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