

**INFORMATION REQUIRED TO BE PUBLISHED UNDER SECTION 4(1) (b) OF THE RIGHT TO INFORMATION ACT, 2005**

**Name of Organization: Regional office for Health & Family Welfare, Patna**

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
1.	The particulars of its organization, functions and duties.	Name and address of the Organization	Regional Office, Health and Family Welfare, Karpuri Thakur Sadan, Ashiyana Digha Road, Patna-800025
		Head of the organization	Dr. Ravi Shankar Singh, Regional Director
		Function and duties	Maintain Liaison and Coordination between Central Government and Government of Bihar & Jharkhand Monitoring and Supportive supervision of centrally supported health program ,and sample check verification of health service beneficiaries in state of Bihar & Jharkhand
2.	The powers and duties of its officers and employees	Powers and duties of officers (administrative, financial and judicial)	<p><b>Regional Director-</b> Maintain Liaison and Coordination between Central Government and Government of States under Jurisdiction of ROHFW, Patna and look after Administrative, Account, Establishment &amp; Technical matters of the office.</p> <p><b>Medical Officers-</b> Monitor and Review the Health Programs being carried out in states and complete work assigned by Regional Director.</p> <p><b>Deputy Director-</b> Coordinate and review the activities of CBHI, Patna. Other works as assigned by Regional Director.</p>

30/07/25  
30/07/25  
30/07/25  
PIO & Medical officer  
ROHFW, Patna

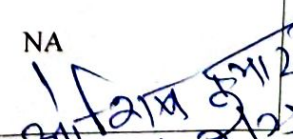
		Power and duties of other employees	<p><b>Technical Officials (JSO/Lab Assistant/ Evaluation Assistant):</b> To carry out Sample check verification/ checking of cross slides, visit of districts related to Vector Borne Diseases, National Health Programmes, Data reporting related to Communicable and Non-Communicable Disease, arrangement of workshop related to ICD/ICF. Imparting In service training to health officials of states under jurisdiction of RoHFW, Patna and any other work assigned by Regional director.</p> <p><b>UDC:</b> To deal with administration, accounts, service books and general correspondence of office and any other work assigned by Regional director.</p> <p><b>LDC:</b> Preparing of all types of bills and account reports and any other work assigned by Regional Director.</p> <p><b>Driver:</b> To ply the Vehicle and maintenance thereof and any other work assigned by Regional director.</p> <p><b>MTS:</b> Duties assigned as per office requirement.</p>
3.	The procedure followed in decision making process, including channels of supervision and accountability	Process of decision making Identify key decision making points	Regional Director is key decision making authority as per Government rules& regulations
		Final decision making authority	Regional Director is final decision making authority as per Government rules& regulations
		Related provisions, acts, rules etc.	As per Government Instructions
		Time limit for taking a decision, if any	As per Government rules & regulations.
		Channel of supervision and accountability	Regional Director is supervision and accountable authority
4.	The norms set by it for the discharge of functions	Nature of functions/ services offered	As per Instructions of DGHS/MOHFW
		Norms/ standards for functions/ service delivery	As per Instructions of DGHS/MOHFW
		Process by which these services can be accessed	Not Applicable
		Time-limit for achieving the targets	As per Instructions of DGHS/MOHFW
		Process of redress of grievances	Public Grievance Committee chaired by Dr. Ravi Shankar Singh, Regional Director exists in the office and look after the grievances as and when need arises.
5.	The rules, regulations, instructions manuals	Title and nature of the record/ manual/ instruction	As per Government of India Manual/Instructions

31/08/25  
P10 & Medical Officer  
RoHFW, Patna



	And records, held by it or under its control or used by its employees for discharging its functions.	List of Rules, regulations, instructions manuals and records	As per Government of India Manual/Rules/Instructions
		Acts/ Rules manuals etc.	Government of India Manuals/Acts.
		Transfer policy and transfer orders	As per Instructed by DGHS/MOHFW
6.	A statement of the categories of documents that are held by it or under its control.	Categories of documents	Service Books, Account Books, Bill Register, Pay Bill Registers, Personal file of Employees, Technical Activities Report/ Visit Report Documents and other miscellaneous documents.
		Custodian of documents/ categories	Regional Director, Regional Office for Health and Family Welfare, Patna.
7.	The Particulars of any arrangement that exists for consultation with, or representation by the members of public in relation to the formulation of its policy or implementation thereof.	-	Not Applicable
8.	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part of for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	Name of Boards, Council, Committee etc.	1. Rajbhasa Committee. 2. Sexual Harassment Committee. 3. Public Grievance Committee. 4. Welfare Committee. 5. Inspection officers for MTS & Drivers. 6. Purchase committee. 7. Editorial Board for preparing annual report of RoH&FW, Patna. 8. Disabled Committee. 9. SC/ST/OBC Committee. 10. Office Council Committee. 11. Health & Well Being Perspective of Yoga Committee.
		Whether their meetings are open to the public?	No
		Whether the minutes of the meetings are open to the public?	No
		Place where the minutes if open to the public are available?	Not Applicable
9.	A directory of its officers and employees;	Name and designation	Enclosed as Annexure I
		Telephone, fax and email ID	
10.	The monthly remuneration received by each of its officers & employees including the system of compensation as provided in its regulations.	List of employees with Gross monthly remuneration	Enclosed as Annexure II
		System of compensation as provided in its regulations	As per GOI norms
11.	The budget allocated to each of its agency, indicating the	Total Budget for the public authority	Enclosed as Annexure
		Budget for each agency and plan & programmes	



	Particulars of all plans proposed expenditure and reports on disbursements made.	Proposed expenditures	Not Applicable
		Revised budget for each agency, if any	Enclosed as Annexure III
		Report on disbursements made and place where the related reports are available	PAO, MOHFW, Kolkata
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Name of the programme of activity Objective of the programme Procedure to avail benefits Duration of the programme/ scheme Physical and financial targets of the programme Nature/ scale of subsidy /amount allotted Eligibility criteria for grant of subsidy Details of beneficiaries of subsidy programme (number, profile etc.)	Not Applicable
13.	Particulars of recipients of concessions, permits of authorizations granted by the public authority	Concessions, permits or authorizations granted by public authority For each concessions, permit or authorization granted <ol style="list-style-type: none"> <li>1. Eligibility criteria</li> <li>2. Procedure for getting the concession/ grant and/ or permits of authorizations</li> <li>3. Name and address of the recipients given concessions/ permits or authorizations</li> <li>4. Date of award of concessions/ permits of authorizations</li> </ol>	Not Applicable
14.	Details in respect of the information available to or held by it, reduced in an electric form		Not Applicable
15.	Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use		Not Applicable
16.	Name, designation and other particulars of public information officers	Name and designation of the public information officer(PIO)  Address, telephone numbers and email ID of each designated official	PIO: Dr. Ashish Kumar, SMO Telefax - 06122565711 / 06122565677, Email : <a href="mailto:rhopatna@gmail.com">rhopatna@gmail.com</a> Mobile:+91-9007868369  As Above
17.	Such other information as may prescribed		NA  PIO & Medical officer ROPAN, Patna

## Employee Details of ROHFW, Patna

No.	First Name	Designation	Mobile No	Gov/Gov Email id
1	Dr. Ravi Shankar Singh	Regional Director	9334265711	<a href="mailto:ravi.singh34@gov.in">ravi.singh34@gov.in</a>
2	Dr. Ashish Kumar	Senior Medical Officer	9007868369	<a href="mailto:ashish.kumar1977@cghs.nic.in">ashish.kumar1977@cghs.nic.in</a>
3	Jitendra Kumar	Deputy Director	7827959113	<a href="mailto:jitendra.iss42@gov.in">jitendra.iss42@gov.in</a>
4	Rajiv Kumar	Junior Statistical Officer	7070700491	<a href="mailto:rajiv.kumar48@gov.in">rajiv.kumar48@gov.in</a>
5	Farhan Ahmad	Junior Statistical Officer	7903489628	<a href="mailto:farhan.ahmad96@gov.in">farhan.ahmad96@gov.in</a>
6	Ujala Kumar	Junior Statistical Officer	9097789861	<a href="mailto:ujala.kumar94@gov.in">ujala.kumar94@gov.in</a>
7	Satish Kumar	Upper Division Clerk	9131880106	<a href="mailto:satish.kr03@gov.in">satish.kr03@gov.in</a>
8	Raja Kumar	Upper Division Clerk	8002952324	<a href="mailto:raja.kumar15@gov.in">raja.kumar15@gov.in</a>
9	Ranveer Kumar	Lower Division Clerk	9472918221	<a href="mailto:ranveer.75@gov.in">ranveer.75@gov.in</a>
10	Pramod Kumar	Lab Assistant	9431662253	<a href="mailto:pramod.kumar67@gov.in">pramod.kumar67@gov.in</a>
11	Binay Kumar Rajak	Lab Assistant Gr-II	9631015323	<a href="mailto:binay.rajak@gov.in">binay.rajak@gov.in</a>
12	Anshu Priya	Lab Assistant Gr-II	7859031947	-
13	Rohit Kumar	Lab Assistant Gr-II	9580164651	<a href="mailto:rohit.kr50@gov.in">rohit.kr50@gov.in</a>
14	Riya Bharti	Evaluation Assistant	9472663700	<a href="mailto:sriya8491@gov.in">sriya8491@gov.in</a>
15	Pankaj Kumar Chand	Multi Tasking Staff	9572010972	<a href="mailto:pankaj.chand@nic.in">pankaj.chand@nic.in</a>
16	Santosh kumar Mehta	Multi Tasking Staff	8092236307	<a href="mailto:santoshmehta.616@gov.in">santoshmehta.616@gov.in</a>
17	Navjeet Kumar	Multi Tasking Staff	8521729034	<a href="mailto:kumar.navjeet@gov.in">kumar.navjeet@gov.in</a>
18	Heera Kumar	Driver	8252095078	<a href="mailto:heera.kr@gov.in">heera.kr@gov.in</a>

30/03/25

P10 & Medical Officer  
ROHFW, Patna



### Monthly Remuneration Details of ROHFW, Patna

Sl. No.	First Name	Designation	Gross Montly Remuneration (Rs.)
1	Dr. Ravi Shankar Singh	Regional Director	3,38,704
2	Dr. Ashish Kumar	Senior Medical Officer	1,50,868
3	Jitendra Kumar	Deputy Director	1,33,135
4	Rajiv Kumar	Junior Statistical Officer	88,880
5	Farhan Ahmad	Junior Statistical Officer	73,305
6	Ujala Kumar	Junior Statistical Officer	86,430
7	Satish Kumar	Upper Division Clerk	87,480
8	Raja Kumar	Upper Division Clerk	53,555
9	Ranveer Kumar	Lower Division Clerk	77,330
10	Pramod Kumar	Lab Assistant	1,33,205
11	Binay Kumar Rajak	Lab Assistant Gr-II	86,830
12	Anshu Priya	Lab Assistant Gr-II	56,730
13	Rohit Kumar	Lab Assistant Gr-II	76,330
14	Riya Bharti	Evaluation Assistant	68,405
15	Pankaj Kumar Chand	Multi Tasking Staff	40,768
16	Santosh kumar Mehta	Multi Tasking Staff	45,893
17	Navjeet Kumar	Multi Tasking Staff	40,643
18	Heera Kumar	Driver	96,265

31/12/24  
30/03/2025  
T10 & Medical officer  
ROHFW, Patna

**माह जून 2025 तक का बजट एवं व्यय विवरण**

**Major Head: 2211**

**(in Rs.)**

Sl. No.	Sub-Head	Budget Estimates 2025-2026	Expenditure
1.	Salaries	19000000	3860832
2.	Rewards	250000	0
3.	Medical Treatment	1200000	509121
4.	Allowances	16000000	4134515
5.	LTC	500000	5130
6.	TE	1500000	197264
7.	DTE	1000000	210626
8.	OE	600000	61959
9.	Digital Equipment	500000	0
10.	Fuels & Lubricants	300000	25630
11.	MCEW	500000	0
12.	Professional Service	500000	20869
13.	Repair & Maintenance	300000	0
14.	SAP	95000	12453
15.	ICT	300000	44994
16.	Furniture & Fixture	300000	0
	<b>TOTAL</b>	<b>42845000</b>	<b>9083393</b>
<b>MH:2210 (PLAN) Budget Allocated by CBHI, DGHS</b>			
17.	OE (PLAN)	600000	0

*Dr. Anil Kumar Singh*  
08/07/2025

क्षेत्रीय निदेशक

(स्वास्थ्य एवं परिवार कल्याण)