

INFORMATION REQUIRED TO BE PUBLISHED UNDER SECTION 4(1)(b) OF  
THE RIGHT TO INFORMATION ACT, 2005

**Name of Organisation:- Regional Office of Health & Family Welfare, Srinagar(J&K)**

S. No.	Particulars	Details
1.	The particulars of its organization, functions and duties.	<p>A. Liaison with Jammu &amp; Kashmir (UT) &amp; UT Ladakh regarding NHPs and new initiatives of GOI as representative of Directorate General of Health services, MOHFW, GOI.</p> <p>B. To Review, Monitoring and Evaluation of National Health Programmes implementation in the UTs under jurisdiction by visiting District Hospitals, Sub district Hospitals, CHC, PHC, and SCs up to village level.</p> <p>C. Supportive supervision of staff of NHPs especially diseases planned for elimination like, Tuberculosis in UTs.</p> <p>D. Cross verification of RCH, RNTCP beneficiaries by directly interacting with beneficiaries at various levels in the districts.</p> <p>E. Focused monitoring in low performing, underserved, tribal and hard to reach areas.</p> <p>F. To coordinate the implementation of newer health initiatives like Ayushman Bharat, PMSSY, RKSK, Skill Centres, NPHCE, NPCDCS etc.</p> <p>G. Liaison with Central Teams and State Governments for various inspection and reviews and midterm evaluation of NHPs.</p> <p>H. Surveillance of outbreaks and new diseases.</p> <p>I. CPIO, Vigilance Officer, CDDO, PFMS, Court cases, and other administrative</p>

		responsibilities of ROHFW Jammu & Kashmir.
2.	The powers and duties of its officers and employees.	<p>A. Liaison &amp; Coordination with Jammu &amp; Kashmir (UT) &amp; UT Ladakh and to provide technical support during outbreak of diseases and successful implementation of NHPs of MOHFW, GOI and.</p> <p>B. To organize various virtual / physical review meeting with State Programme Officers during disease outbreak and to review the targeted NHPs.</p> <p>C. Tours to various districts with ROHFW team for review of various NHPs with special focus on programmes for disease elimination like NVBDCP, NLEP, NTEP. During the visit to meet the Civil Surgeon and District Programme Officers to discuss the status of targeted NHPs &amp; new initiatives of GOI at the district level. Visit to District Malaria Lab, DH, SDH, CHCs, PHCs &amp; SCs/ HWCs &amp; interact the staff with supportive supervision in field. Cross verification of beneficiaries under JSSK, NTCP, and NVBDCP at various institutes and the visited villages. And after the tour, to share the observations &amp; findings to the concerned higher authorities in DGHS GOI, DHS of state, State Programme Officers and Civil Surgeon of the district.</p> <p>D. To coordinate the visits of Central teams for review of NHPs, new initiatives of GOI and other inspections as and when directed by MoHFW.</p> <p>E. To attend trainings/ workshops etc to upgrade the Technical and Administrative skills.</p> <p>F. As HOO to perform various Administrative work of ROHFW, any other work assigned by DGHS, MoHFW, GOI.</p>

		<p>G. Liaison with Central Teams and State Governments for various inspection and reviews and midterm evaluation of NHPs.</p> <p>H. The administrative responsibilities of ROHFW Jammu &amp; Kashmir, as DDO, CPIO, Vigilance Officer, CDDO of IAP, Court cases, etc.</p>
3.	The procedure followed in the decision making process, including channels of supervision and accountability.	As per DtGHS, MoHFW, GOI direction
4.	The norms set by it for the discharge of its functions.	As per Annual Action Plan.
5.	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	As per MoHFW & DoPT, Govt. of India
6.	A statement of the categories of documents that are held by it or under its control.	Establishment records of employees.
7.	The particulars of any arrangement that exists for consultation with, or representation by the members of public in relation to the formulation of its policy or implementation thereof.	NIL, This office has only implementing authority. Policy making power with DtGHS, MoHFW, GOI.
8.	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	Nil
9.	A directory of its officers and employees;	<p>1. Dr. Musaib ul Gulzar, Regional Director, 7006738918 ,<a href="mailto:musaibibnm@gmail.com">musaibibnm@gmail.com</a></p> <p>2. Sh. Yasir Maqsood, Technical Assistant, 9906441717, <a href="mailto:Yasirmag75@gmail.com">Yasirmag75@gmail.com</a></p> <p>3. Sh. Satbir Singh UDC ,9419033352 <a href="mailto:sodhi.satbir@gmail.com">sodhi.satbir@gmail.com</a></p> <p>4. Sh. Salim Ali, Stenographer, 9837318354 <a href="mailto:salim.ali1994@gov.in">salim.ali1994@gov.in</a></p> <p>5. Sh. Mohd Amin Mir, Driver 9906820685 <a href="mailto:mir.amin@gov.in">mir.amin@gov.in</a></p> <p>6. Sh. Fayaz Ahmad Bhat, MTS 9797166646 <a href="mailto:bhat.fayaz06@gov.in">bhat.fayaz06@gov.in</a></p> <p>7. Sh. Mohd Umar Bhat, MTS 9419032725. <a href="mailto:umar.bhat046@gov.in">umar.bhat046@gov.in</a></p>
10.	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	Details in Annexure no. 1

11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.	Details in Annexure no. 2
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Not Applicable
13.	Particulars of recipients of concessions, permits or authorizations granted by it.	Not Applicable
14.	Details in respect of the information, available to or held by it, reduced in an electric form.	70%
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	Not Applicable
16.	The names, designations and other particulars of the Public Information Officers.	Name: Dr. Musaib ul Gulzar Designation : Regional Director
17.	Such other information as many prescribed.	-

**Dr. Musaib ul Gulzar,  
Regional Director  
ROHFW, J&K**

**ANNEXURE -1****The Monthly remuneration received by each of its officers and employees as on 31.07.2025**

S.NO.	Pay Scale & Level	Gross Salary Per Month
1. Regional Director	57800 (10)	144940
2. Technical Assistant	74300 (8)	155059
3. U.D.C.	39200 (5)	87314
4. Stenographer-II	30500 (4)	56165
5. Driver	46100 (2)	100069
6. MTS(Peon)	42200 (4)	92464
7. MTS( Chowkidar)	36100 (3)	80569

**NAME OF THE OFFICE:- Regional Office Health & Family Welfare, Srinagar.**

<b>Sl.No.</b>	<b>Sub-Head</b>	<b>B.E.2024-25</b>
<b>1.</b>	<b>Salary</b>	<b>6087000</b>
<b>2.</b>	<b>Allowances</b>	<b>7000000</b>
<b>3.</b>	<b>Medical treatment</b>	<b>250000</b>
<b>4.</b>	<b>Domestic Travel Expenses</b>	<b>600000</b>
<b>5.</b>	<b>Office Expenses</b>	<b>800000</b>
<b>6.</b>	<b>RRT</b>	<b>1500000</b>
<b>7</b>	<b>Rewards</b>	<b>100000</b>
<b>8</b>	<b>RENT FOR OTHERS</b>	<b>1000000</b>
<b>9</b>	<b>FUEL</b>	<b>20000</b>
<b>10</b>	<b>PS</b>	<b>40000</b>
<b>11</b>	<b>RM</b>	<b>50000</b>
<b>12</b>	<b>SAP</b>	<b>5</b>
	<b>Total</b>	<b>17452000</b>