

INFORMATION REQUIRED TO BE PUBLISHED UNDER SECTION 4(1)(b) OF THE RIGHT TO
INFORMATION ACT, 2005

Name of Organization- Regional office of M/o Health & family Welfare, Lucknow

S.No	Particulars	Details														
1.	The particulars of its organization, functions and duties.	<div>The Regional office of M/o Health & Family Welfare, Lucknow has been entrusted with the following charter:</div> <div><div>Head of the organization Sr. Regional Director HOO & DDO</div><div>↓</div><table><tr><td>UNIT 1</td><td>UNIT 2</td><td>UNIT 3</td><td>UNIT 4</td></tr><tr><td>H& FW</td><td>NCVBDC NON PLAN</td><td>NCVBDC PLAN</td><td>CBHI</td></tr></table></div> <div><table><tr><th>Sl No</th><th>Section</th><th>Functions (in Brief)</th></tr><tr><td>1</td><td>Health and Family Welfare unit</td><td>1 Looks after monitoring, supervision and evaluation of all National Health Programmes, Centrally Aided Schemes in Uttar Pradesh & Uttarakhand and implementation of activities under NRHM. 2. Liaison and Co-ordination work for the various National Health & Family Welfare Programmes with the State Govt. of Uttar Pradesh. 3. Review of Family Welfare Services in the State of Uttar Pradesh, Punjab, J&K, Himachal Pradesh by RET. 4.Field cross-checking of the quality of all Health & FW activities and on the spot technical guidance to the State Govt. with a view to improve standard of Family Welfare services from the gross root level. 5. Handling different Court cases. 6. To associate as a Member Secretary/Member in various Implementation Committees and Grant Sanction Committees like State Health Society, NGOs etc. 7. Evaluation of the FW & Reproductive Child Health Programme i.e. 8. Quantitative verification of the genuineness of the acceptors and their characteristics. 9. To inspect the Quality of work of Health workers in each PHC by sample verification.</td></tr></table></div>	UNIT 1	UNIT 2	UNIT 3	UNIT 4	H& FW	NCVBDC NON PLAN	NCVBDC PLAN	CBHI	Sl No	Section	Functions (in Brief)	1	Health and Family Welfare unit	1 Looks after monitoring, supervision and evaluation of all National Health Programmes, Centrally Aided Schemes in Uttar Pradesh & Uttarakhand and implementation of activities under NRHM. 2. Liaison and Co-ordination work for the various National Health & Family Welfare Programmes with the State Govt. of Uttar Pradesh. 3. Review of Family Welfare Services in the State of Uttar Pradesh, Punjab, J&K, Himachal Pradesh by RET. 4.Field cross-checking of the quality of all Health & FW activities and on the spot technical guidance to the State Govt. with a view to improve standard of Family Welfare services from the gross root level. 5. Handling different Court cases. 6. To associate as a Member Secretary/Member in various Implementation Committees and Grant Sanction Committees like State Health Society, NGOs etc. 7. Evaluation of the FW & Reproductive Child Health Programme i.e. 8. Quantitative verification of the genuineness of the acceptors and their characteristics. 9. To inspect the Quality of work of Health workers in each PHC by sample verification.
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		2	NVB DCP (Non - Plan)	<p>1. Review and analyze monthly technical reports of Vector Borne Diseases i.e. Malaria, Filaria, J.E. Dengue and Chikungunya.</p> <p>2. Maintenance of Malaria Clinic, checking of blood slides of febrile patients for free treatment to the malaria patients as per NVBDCP guidelines issued from time to time.</p> <p>3. Imparting technical trainings such as 'Induction Level' & 'Re-orientation level' training in Malaria Microscopy, Filaria, Microscopy under NVBDCP for Paramedical Staff and other categories of persons in the State of Uttar Pradesh, Uttarakhand.</p> <p>4. Review and analyze monthly technical reports of Vector Borne Diseases i.e. Malaria, Filaria, J.E. Dengue and Chikungunya.</p> <p>5. To run malaria clinic & to provide presumptive and radical treatment to patients.</p> <p>6. Cross-checking of positive & negative blood slides coming to office from all districts of Uttar Pradesh, Uttarakhand</p> <p>7. Entomological surveillance of Vector regarding VBDs.</p> <p>8. To impart malaria Microscopy training to laboratory technicians of U.P. State.</p> <p>9. Collection & Compilation of epidemiological data related to VBDs & action there on.</p> <p>10. IEC activities to increase awareness about VBDs prevention in the state.</p> <p>11. Observing malaria months and organizing seminars / workshops / meetings.</p> <p>12..Organizing workshops on Vector Borne Diseases i.e Malaria, Filaria, Dengue, Chikungunya, Japanese Encephalitis and Kala- Azar as per instructions of Dte. NVBDCP, Delhi.</p>
		3	NVB DCP (Plan)	<p>1.To conduct Therapeutic/Clinical efficacy studies in various district of Uttar Pradesh, Uttarakhand which is helpful in detection and report drug resistance to P.falciparum foci with Chloroquine and other anti-malarial used in the treatment of Malaria.</p> <p>2.Cross-checking of blood slides/running malaria clinic/distribution of drugs/assisting in Enhanced Malaria Control Programme training course.</p>
		4	CBHI (FSU, Luck now)	<p>1.FSU-CBHI In-service training courses on 'Health Statistics' and Internal Classification of Diseases, (ICD) & Family of International Classification (ICF) for Non-medical personnel pertaining to Statistics divisions in the States/UTs of Uttar Pradesh, Uttarakhand, Punjab, & Himanchal Pradesh.</p> <p>2. Supervision/monitoring of flow of data on various health indicators for the publications of NHP from periphery to National level (i.e. CBHI) in Uttar Pradesh, Uttarakhand, Punjab, Himanchal Pradesh.</p> <p>3. Planning and conducting research studies for strengthening Health Information System in different districts. Vigil on State Health Situation and timely information to CBHI.</p> <p>4. Deal agency for supervision/monitoring of electronic flow of data for the publications of NHP on various health indicators from periphery to National level (i.e. CBHI) in Uttar Pradesh, Uttarakhand, Punjab, Himanchal Pradesh.</p> <p>5. Conducting need based research studies in local areas in the health sector.</p> <p>6.To plan and conduct training/Workshops on subjects such as Health Statistics and ICD for building trained manpower on Health Information System in Uttar Pradesh, Uttarakhand, Punjab, Himanchal Pradesh.</p> <p>7. Vigil on State Health Situation and timely information to CBHI in this</p>

				context. 8. Monitoring & Implementation of NRHM activities. 9. Health Sector Policy Reform Options Database (HS-PROD). 10. Improving and strengthening the use of ICD-10 and Medical Record System in India. 11. Analysis of Health Data.						
2.	The powers and duties of its officers and Employees.	Work of Regional office of M/o Health & family Welfare, Lucknow is distributed among different Unit/Section; Every Unit/Section is headed by office in charge i.e Dy. Director and Medical Officer, Under the Supervision of HOD/DDO of ROHFW, Lucknow. Each officer Incharge has been entrusted with certain duties/tasks as per work allocation. <table><tr><th><u>Officer In Charge</u></th><th><u>Activities/Functions</u></th></tr><tr><td>Deputy Director</td><td>Administration & Establishment matters, Accounts & Cash Section Pension related matters, Tour related orders, Store & GeM Procurement, Nodal Officer for RTI Act 2005, Office Medical Bills, Nodal officer for EIS Officer for all CBHI related work etc.</td></tr><tr><td>Medical officer</td><td>Deals in Technical Matters of All National Health Prgorammes, Incharge of APHO, Lucknow deals in all Admn & Accounts work of APHO, Lucknow etc.</td></tr></table>			<u>Officer In Charge</u>	<u>Activities/Functions</u>	Deputy Director	Administration & Establishment matters, Accounts & Cash Section Pension related matters, Tour related orders, Store & GeM Procurement, Nodal Officer for RTI Act 2005, Office Medical Bills, Nodal officer for EIS Officer for all CBHI related work etc.	Medical officer	Deals in Technical Matters of All National Health Prgorammes, Incharge of APHO, Lucknow deals in all Admn & Accounts work of APHO, Lucknow etc.
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3.	The procedure followed in Making process, including channels of supervision and accountability.	All the issues are generally processed at the Section level/Dealing Assistant and the files are submitted to Officer In Charge/ HOD/DDO, as per the requirement on case to case basis. Work flow in ROHFW, Lucknow is as under:- Dealing Assistant/Section Level →Officer In Charge →HOD/DDO The work allocation information given above under Section 4(b) (ii) indicating distribution of work among divisions covers the accountability part in this provision.								
4.	The norms set by it for the discharge of its Functions.	The norms set by Govt. of India as a whole are followed.								
5.	The rules, regulations, instructions, manuals And records held by it or under its control or used by its employees for discharging its functions.	The rules, regulations, instructions, manuals etc. issued by Govt. of India from time to time are followed for discharging its functions.								
6.	A statement of the categories of documents that are held by it or under its control.	The documents/records are kept as per the Rule defined by Government of India.								

7. The particulars of any arrangement that exists for consultation with, or representation by the members of public in relation to the formulation of its policy or implementation thereof.	The Department, generally, does not directly deal with the members of public in relation to the formulation of its policy or implementation thereof.																																																																												
8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	Nil																																																																												
9. A directory of its officers and employees;	NA																																																																												
10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	<p>Officers and employees in the Department of Military Affairs are being paid monthly remuneration in their respective Pay Band/Level after revision of pay scales by 7th Central Pay Commission and the other allowance as applicable. Information with regard to the same is as follows:</p> <table><tr><th>S.No.</th><th>Designation</th><th>Pay Level</th><th>Pay In Level</th></tr><tr><td>1.</td><td>Regional Director</td><td>11</td><td>76200</td></tr><tr><td>2.</td><td>Deputy Director</td><td>11</td><td>74000</td></tr><tr><td>3.</td><td>Medical Officer</td><td>10</td><td>61300</td></tr><tr><td>4.</td><td>Laboratory Assistant Grade - I</td><td>7</td><td>68000</td></tr><tr><td>5.</td><td>Lab Assistant</td><td>7</td><td>70000</td></tr><tr><td>6.</td><td>Junior Statistical Officer</td><td>6</td><td>44900</td></tr><tr><td>7.</td><td>Research Assistant</td><td>6</td><td>35400</td></tr><tr><td>8.</td><td>Laboratory Assistant Grade - I</td><td>6</td><td>53600</td></tr><tr><td>9.</td><td>Staff Car Driver Gr I</td><td>6</td><td>49000</td></tr><tr><td>10.</td><td>Junior Statistical Officer</td><td>6</td><td>42300</td></tr><tr><td>11.</td><td>Evaluation Assistant</td><td>5</td><td>34900</td></tr><tr><td>12.</td><td>Evaluation Assistant</td><td>5</td><td>33900</td></tr><tr><td>13.</td><td>Laboratory Assistant Gr- II</td><td>4</td><td>36400</td></tr><tr><td>14.</td><td>Senior Secretariat Assistant</td><td>4</td><td>29300</td></tr><tr><td>15.</td><td>Driver</td><td>3</td><td>39400</td></tr><tr><td>16.</td><td>Multi Tasking Staff</td><td>3</td><td>35000</td></tr><tr><td>17.</td><td>Junior Secretariat Assistant</td><td>2</td><td>25200</td></tr><tr><td>18.</td><td>Multi Tasking Staff</td><td>1</td><td>22800</td></tr></table>	S.No.	Designation	Pay Level	Pay In Level	1.	Regional Director	11	76200	2.	Deputy Director	11	74000	3.	Medical Officer	10	61300	4.	Laboratory Assistant Grade - I	7	68000	5.	Lab Assistant	7	70000	6.	Junior Statistical Officer	6	44900	7.	Research Assistant	6	35400	8.	Laboratory Assistant Grade - I	6	53600	9.	Staff Car Driver Gr I	6	49000	10.	Junior Statistical Officer	6	42300	11.	Evaluation Assistant	5	34900	12.	Evaluation Assistant	5	33900	13.	Laboratory Assistant Gr- II	4	36400	14.	Senior Secretariat Assistant	4	29300	15.	Driver	3	39400	16.	Multi Tasking Staff	3	35000	17.	Junior Secretariat Assistant	2	25200	18.	Multi Tasking Staff	1	22800
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1. The budget allocated to each of its agency, Indicating the particulars of all plans, proposed expenditure and reports on disbursements made.	<p>A total of Rs.3.39 Cr has been allocated to ROHFW,Lucknow for FY 2025-26.</p>																																																																												

12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Nil
13.	Particulars of recipients of concessions, permits or authorizations granted by it.	Nil
14.	Details in respect of the information, available to or held by it, reduced in an electric form.	Nil
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	No public library is being maintained by this Department.
16.	The names, designations Particulars of the Public Information Officers.	Dr. Syed Zulfequar Ahmad, Regional Director ,ROHFW,LKO As CPIO Smt. Diksha Sachdeva, Nodal officer, RTI
17.	Such other information as may prescribed.	NA

S. Zulfequar
Regional Director