

मिसिल संख्या A.22013/1/2016-प्रशासन-1-Part(1)

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
स्वास्थ्य सेवा महानिदेशालय  
(प्रशासन अनुभाग-I)

निर्माण भवन, नई दिल्ली  
दिनांक: 04 अगस्त, 2025

**कार्यालय आदेश**

In supersession of all previous Office Orders, it has been decided to allocate the administrative work amongst following Deputy Directors in Dte.GHS (HQ) in respect of various Section/Cells under this Directorate with immediate effect and until further orders:

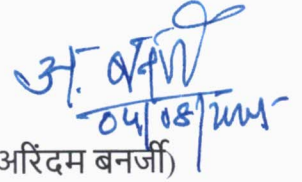
S. No	Name of the Officer at Dy. Director level	Work allocated	Reporting Officer
1	Sh. Sunil Kumar Mandi, DD (SKM)	1. PH (CDL)(NCDC/NCVBDC) 2. PH (IH)	Sh. Ajay Kumar Singh, Dir (AS)
2	Sh. Arindam Banerjee, DD (AB)	1. Admn-I 2. Admn-II 3. FRSL Ghaziabad (Residual matters) 4. AV/ACR Cell	Sh. Atul Kumar Singh, Dir (AKS)
3	Sh. Ramji Lal Meena, DD (RLM)	1. MH-I Section (Dr. RML & Safdarjung Hospital) 2. MH-II Section (LHMC &SSKH, KSCH and RHTC, Najafgarh Recruitment Rules) and matters related to Hospital Administration	Sh. Harish Chandra Verma, Dir (HCV)
4	Sh. Hauliankap Suantah, DD (HS)	1. General Section (including CR, Record Room, Departmental Canteen & I.T) 2. EPI (BCG/CRI/Institute of Serology, Kolkata) 3. Nursing Section 4. MG Section	Sh. Yoginder Kumar, Dir (YK) Sh. Ajay Kumar Singh, Dir (AS)
5	Ms. Pomposh Pokhriyal, DD (PP)	1. O&M, Coord (including RTI, Office Council, JCM, SC/ST Cell, Public Grievances) 2. BTS/NBTC 3. Cash-I & Cash-II Section (including budget)	Concerned Officer as per existing arrangement Sh. Yoginder Kumar, Dir (YK)
6	Sh. Harsh Raj Rana, DD (HRR)	1. Leprosy Section 2. RD Cell	

अ. व. व. 04/08/2025

Contd/-----

7	Sh. Manoj Kumar Verma, DD (MKV)	1. NML 2. Admin & Fin matters of SAS-I, II, III	Sh. Yoginder Kumar, Dir (YK)
8	Sh. Manvendra Pratap, DD (MP)	1. Medical Examination Cell (ME Cell) (administrative matters only) 2. MSO (administrative matters only)	Sh. Harish Chandra Verma, Dir (HCV) Sh. Atul Kumar Singh, Dir (AKS)
9	Shri Prem Raj Meena, DD(PRM)	1. NML (Misc. matters of NML as may be assigned by Director, NML)	Director, NML
10	Sh. Pankaj Kumar, DD, ISS	1. CBHI (Administrative matters) 2. Assisting DDG (Stats.) in work related to procurement 3. IT Verticals and related work under DDG (Stats.) 4. ME Section (AIIPMR, Mumbai, CIP Ranchi and AII&PH, Kolkata)	Sh. Yoginder Kumar, Dir (YK) Sh. Rakesh Kumar, DDG (Stats.) Sh. Harish Chandra Verma, Dir (HCV)
11	Sh. Pawan Kumar, DD (PK)	1. CHEB 2. CDSCO	Concerned Officer in CDSCO as per channel

2. This issues with the approval of DGHS.

  
(अरिंदम बनर्जी)

उप-निदेशक (प्रशासन)  
दूरभाष (011) 23063539

प्रतिलिपि :-

Concerned Officers.

प्रतिलिपि सूचनार्थः

1. PPS to DGHS
2. Sr. PPS/ PPS to all Addl. DGs
3. PA to JS (RS)
4. PSO/ Sr. PPS/PPS/PS to all DDGs and other CHS Officers of Dte.GHS (HQ).
5. Director (NCDC/NCVBDC/NML/CBHI/CHEB/RHTC).
6. PA to all Directors / Deputy Directors, Dte.GHS.
7. The Under Secretary, Establishment Division, MoHFW.
8. DD (General), Dte.GHS for uploading on e-office Notice Board.
9. Technical Officer for updating Dte.GHS website.
10. All Section of Dte.GHS (HQ).
11. Pay and Account Officer, Dte.GHS.
12. Cash-I/Cash-II/General Section/AV&ACR Cell/Hindi Section, Dte.GHS.
13. E Office/Office Order Register.