

2/Transfer-

8. निजी सामान के बहन व्यय (मूल्य रसीद संलग्न करें) Transport Charges of Personal Effects (Money Receipt to be attached)

तिथि Date	वाहन Mode	स्थान का नाम Name of Place		भार (कि. ग्रा. में) Weight in Kgs.	दर Rate	रकम Amount	विवरण Remarks
		से From	तक To				

9. निजी वाहन के बहन व्यय (मूल्य रसीद संलग्न करें) Transport Charges of Personal Conveyance (Money Receipt to be attached)

(क a) वाहन का नाम Mode of Transport.....

(ख b) गंतव्य का नाम Station to which transported.....

(ग c) रकम Amount.....

10. लिए गए यात्रा भत्ता अग्रिम की रकम यदि कोई हो Amount of T.A. advance. If any drawn.....

11. यात्रा(ओं) का विवरण जिसके लिए सरकारी सेवक ने उस वर्ग से जिसका वह हकदार है — से उच्चतर वर्ग की सुविधा का उपयोग किया है —
Particulars of journey (s) for which higher class of a accommodation than the one to which the Government servant is entitled was used.

तिथि Date	उहरने की अवधि व स्थान/ Period of Stay & Places		वाहन का प्रकार जिसका उपयोग किया गया है Mode of Conve- yance used	वह वर्ग जिसका हकदार है Class to which entitled	वह वर्ग जिसमें यात्रा की है Class to which travelled	उस वर्ग का यात्रा भाड़ा जिसका हकदार है Fare of the ent- titled class/ ₹
	से From	तक To				
1	2	3	4	5	6	7

यदि उच्चतर वर्ग की सुविधा द्वारा की गई यात्रा / यात्रायें सक्षम अधिकारी के अनुमोदन से की गई हैं जो मंजूरी की सं. और तारीख उद्धृत करें
If the journey (s) by higher class accommodation has been performed with the approval of the competent authority then--

Sanction No.....Date of sanction..... Other details if any).....

12. रेल से जुड़े स्थानों के बीच सड़क से की गई यात्रा / यात्राओं के ब्यौरे:-
Details of journey (s) performed by road between places connected by rail

तिथि Date	स्थानों के नाम /Name of Places		संदेय भाड़ा/Fare Paid ₹
	से From	तक To	

प्रमाणित किया जाता है कि उपरोक्त जानकारी मेरे सर्वोत्तम ज्ञान व विश्वास के अनुसार सही है।
Certified that the information as given above, is true, the best of my knowledge and belief.

भाग-ख (बिल अनुभाग में भरा जाना है।)
PART-B (To be filled in the Bill Section)

1. मत्ते मद्धे शुद्ध हकदारी The net entitelment on account of travelling allowance works out to Rs.रु. बनी जिसके ब्यौरे नीचे दिए गए हैं as detailed below :-

- (का) रेल/वायुयान/बस/स्टीमर यात्री भाड़ा **Railway/air/bus/steamer fare** ₹
- (खb) **Road mileage for.....Kms.** कि.मी. के लिए सड़क मील मत्ता
@ ₹ प्रति कि. मी. की दर से **P/Km.** ₹
- (गc) बदली अनुदान **Transfer Grant** ₹
- (घd) बदली आकस्मिक-खर्चे **Transfer Incidentals D.A. for**
.....days @ ₹ per day ₹
- (चे) निजि वस्तुओं का परिवहन **Transportation of Personal Effects** ₹
- (छf) निजि वाहन का परिवहन **Transportation of Private Convenyance** ₹
- कुल रकम **Gross Amount** ₹
- (जे) घटाएँ **LESS:—** अग्रिम की रकम, अगर कोई है **Amount of Advance (s),**
if any, निकासी वाउचर **drawn vide voucher (s) :**
संख्या **No.** तिथि **date** ₹
- शुद्ध रकम **Net Amount** ₹

2. व्यय The expenditure is debitable to..... में विकलनीय है।

बिल लिपिक के आद्याक्षर
Initials of Bill Clerk

आदान और संवितरण अधिकारी के हस्ताक्षर
Signature of Drawing & Disbursing Officer

प्रतिहस्ताक्षरित **Countersigned**

नियंत्रक अधिकारी के हस्ताक्षर **Signature of Controlling Officer**

T.A. Transfer CERTIFICATE
CERTIFICATE TO BE GIVEN BY THE CONTROLLING OFFICER

(i) Certified that Sh./Smt./Ms. (Name of the Govt. servant)

Signature & Designation of the Controlling Officer

CERTIFICATE TO BE GIVEN BY THE GOVERNMENT SERVANT

1. Certified that I/my family was neither allowed free transit by Rail under free pass or otherwise provided with means of communication at expense of the state or local round journey for the which T.A. has been claimed in this bill.
2. Certified that I/my family actually travelled by the class for the T.A. claimed in this bill.
3. Certified that number of kilometers shows in this bill is in accordance with the poly metenal tables of the establishment.
4. Certified that journey on was performed by Mail/Express train in the interest of public service.
5. Certified that I was actually not merely contrusively in camp on Sundays and holidays for which daily allowance is claimed.
6. Certified that I was not absent on casual leave during the period for which daily allowance has been claimed.
7. Certified that during my halt at from to while on inspection duty continue to be in our expenditure after the first 10 days.
8. Certified that I did not perform the road journey for which the kilometer allowance has been claimed at the higher rates prescribed in Rule 46 of the supplementary Rule by taking a single sent in a taxi motor or mini bus or lorry plying for hire.
9. Certified that I incurred running expenses on a car in this journey.
10. Certified that the road journeys for which kilometer has been claimed at the higher prescribed in supplementary Rule 46 were performed in my own car.
11. Certified that the road journeys for which mileage is claimed were performed by road but were charged by rail. The number of kilometers actually travelled by road being
12. Certified that the family members for whom T.A. has been claimed actually travelled with me or followed me on transfer.
13. Certified that actual expenses incurred as cost of transportation of personal was not less than the sum claimed in the bill.
14. Certified that I have transported Kg. gms. of luggage on my transfer from to

Counter signed

Signature of the Govt. servant

(Signature & designation of the controlling officer)