



Government of India  
All India Institute of Hygiene & Public Health  
110, Chittaranjan Avenue, Kolkata 700 073

File No: E.8-20/2024

Date: 03.06.2025

**WALK-IN INTERVIEW FOR RECRUITMENT TO THE POST OF ASSISTANT PROFESSOR AT ALL INDIA INSTITUTE OF HYGIENE & PUBLIC HEALTH, KOLKATA**

I. a) Walk in interview for the posts of Assistant Professor in the teaching sub-cadre (Faculty) on purely contract basis for a period of one year or till the regular candidates join, whichever is earlier, for the following posts, which will be held in the Office of the Director 110 C.R. Avenue, All India Institute of Hygiene & Public Health, Kolkata 700073. Only resident Indian citizens may apply.

b) Interview will be held on 20/08/2025 and 21/08/2025. Candidates satisfying the eligibility criteria in all aspects can apply for the Walk-in Interview.

**II. POST-WISE VACANCIES:**

S. No.	Name of the post	Number of vacancies						Total No. of vacancies
		UR	OBC	SC	ST	EWS	PwBD	
1.	Assistant Professor (Public Health)	5	2	1				8
2	Assistant Professor (Microbiology)	1						1

[UR-Unreserved, EWS-Economically Weaker Section, OBC-Other Backward Classes, SC-Scheduled Caste, ST-Scheduled Tribes, PwBD-Persons with Benchmark Disabilities; 4% on horizontal basis as per Government Rules].

**III. ESSENTIAL QUALIFICATIONS & EXPERIENCE:**

Post Code	Name of the Post	
01	Assistant Professor (Public Health)	<p><b>1. Essential Qualifications &amp; Experience</b></p> <p><b>(A) EDUCATIONAL QUALIFICATION :</b></p> <p>(i) A recognized MBBS degree qualification included in the First Schedule or Second Schedule or Part II of the Third Schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956 (102 of 1956). Holders of Educational qualifications included in Part II of the Third Schedule should also fulfil the conditions specified in sub-section (3) of section 13 of the Indian Medical Council Act, 1956 (102 of 1956).</p> <p>(ii) Post-Graduate degree in the concerned specialty or super-speciality mentioned in Section A of Schedule VI from recognized Teaching Institute i.e. Doctor of Medicine (Social and Preventive Medicine); or Doctor of Medicine (Community Medicine); or Doctor of Medicine (Health Administration); or Doctor of Medicine (Community Health Administration); or Diplomate National Board (Social and Preventive Medicine/ Community Medicine / Health Administration/ Community Health Administration); or three years' Master of Public Health.</p> <p><b>(B) EXPERIENCE:</b></p> <p>At least three years' teaching experience as Senior Resident or Tutor or Demonstrator or Registrar or Assistant Professor or Lecturer in the concerned Specialty in a recognized teaching institution after obtaining the first Post Graduate degree.</p> <p><b>(C) DESIRABLE:</b> Diploma in Public Health; or Diploma in Industrial Health; or Diploma in Tropical Medicine. Diploma in Tropical Medicine and Hygiene.</p> <p><b>NOTE:-I:</b> Any Post Graduate Degree or Diploma awarded by any Indian Universities, included in or excluded from, the Schedules to Indian Medical Council Act, 1956 (102 of 1956), consequent to recognition granted or withdrawn by Government of India as per provisions of the said Act shall be deemed to have been included or excluded accordingly from the Schedule-IV.</p> <p><b>NOTE:-II:</b> The Post Graduate Medical Qualifications awarded by Indian Universities, must have been included in the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) for the purpose of Schedule VI.</p> <p><b>NOTE:-III:</b> DNB qualifications is subject to the provisions of the requirement prescribed in Minimum Qualifications for Teachers in Medical Institution</p>

	<p>(Amendment) Regulations 2012, amended Notification No.MCI-12(2)/2010Med. Misc. dated 11.06.2012 or as amended from time to time. [Accordingly, the candidates holding DNB qualifications would need to get their qualification verified by NBE as to whether it is as per the requirement of the Gazette Notification No.MCI-12(2)/2018-Med.Misc./142810 dated 31.10.2018 and submit such verification certificate along with the application.]</p> <p>NOTE:-IV: Teaching experience in any other post like the post of General Duty Medical Officer or Medical Officer shall not be considered for eligibility purpose for recruitment to teaching posts.</p> <p>NOTE:-V: The crucial date for determining the age limit shall be the date of interview.</p> <p><b>DUTIES:</b></p> <p>(i) To impart theoretical and practical instructions to undergraduate/ postgraduate medical/ allied health students; (ii) To conduct and guide research work in the specialty; (iii) To render patient care in the specialty; (iv) Any other duties that may be assigned by the authorities from time to time.</p> <p><b>III. ANY OTHER CONDITIONS:</b></p> <p>The other conditions of service will be as laid down in the CHS Rules, 2014, and other rules in force from time to time; in particular, (a) Private practice of any kind whatsoever shall not be allowed including any consultation and laboratory practice, (b) The candidate selected will, if so required, be liable to serve in any Defence Service or post connected with the Defence of India.</p>
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IV. **AGE LIMIT:** Up to 40 years (age as on crucial date); the crucial date for determining the age limit shall be the date of interview. Age is relaxable for SC/ST candidates up to 5 years, up to 3 years for OBC candidates and up to 10 years in case of PwBD candidates, in respect of vacancies reserved for them. Age relaxation is also applicable for Govt. servants up to 5 years in accordance with extant rules.

V. **EMOLUMENTS:** The contract appointees will be given a consolidated salary not exceeding Rs.1,23,500/- per month. No other allowances are admissible.

VI. **METHOD OF SELECTION:** Walk in interview Venue: Committee Room no. 1 of AIH&PH, (1<sup>st</sup> floor), 110 Chittaranjan Avenue, Kolkata — 700073.

VII. **RESERVATION CRITERIA:**

Reservations have been provided in the above posts strictly in accordance with norms/ rules as prescribed by the Govt. of India.

Note:

- i. SC/ST Candidates must bring community/caste certificate in the prescribed format of Central/ State Government. Candidates seeking reservation as OBC candidates are required to submit certificate regarding OBC Status & Non-Creamy Layer status as per the prescribed format issued by Govt. of India. OBC - NCL (Non-Creamy Layer) as per Central list of OBC are only eligible to claim OBC reservation. Candidates' caste must be mentioned in the central list of OBC for the State concerned. For OBC candidates, the date of issue of Certificate should not be earlier than one year from the crucial date i.e., date of interview.
- ii. For persons with Disabilities the physical requirements for Medical/ Surgical Department are: S can perform work by sitting, ST- can perform work by standing, W- can perform work by walking, SE can perform work by seeing, H- can perform work by hearing/speaking, RW- can perform work by reading and writing. Persons with disability to produce a certificate issued by a competent medical authority.
- iii. Economically Weaker Section (EWS): Persons who are not covered under the scheme of reservation for SCs/STs and OBCs and whose family has gross annual income below Rs. 8 lakh (Rupees eight lakh only) are to be identified as EWS's for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application i.e. certificate shall be for FY 2024-2025. Such candidates should have valid income certificate on the date of application in the prescribed format. For more information, please download office order No. 36039/1/2019-Estt (Res), dated 31/01/2019 from Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training or click on <https://dopt.gov.in/sites/default/files/ewsf28ft.PDF>.
- iv. For SC, ST, OBC & EWS — Certificate should be issued by Tehsildar or above rank authority as prescribed by Govt. of India in the prescribed format of State/Central government.

#### VIII. APPLICATION PROCEDURE:

1. The duly filled and signed original application form must be produced at the time of registration during Walk in Interview along with one (1) set of self-attested photocopies of Degrees, Certificates, Mark Sheets, Age proof, Caste certificate, experience certificates, PwBD certificate,

EWS certificate, etc., as applicable. All the above MUST also be produced in original for verification at the time of Walk in Interview.

2. **Registration process:** Candidates will have to register themselves for interview from 10.30 a.m. to 11.30 a.m at AIH&PH (Main Campus), 110, C. R. Avenue, Kolkata-700073 on the day of Walk-in-Interview, for their particular speciality along with the application form duly filled in the prescribed format as per Annexure-I with all relevant documents as per checklist provided in Annexure II, and proof of application fee submission, if applicable. No registration will be entertained after 11.30 a.m.
3. **Application Fee:**
  - (i) For General/ EWS/ OBC categories: Rs. 500/(ii)
  - For SC/ST categories: Rs. 300/-
  - (iii) For Women and PwBD (Persons with Benchmark Disabilities): Rs. NIL

Fee may be paid online through Bharat Kosh (<https://bharatkosh.gov.in>)(process to be followed given in Annexure III) or by Demand Draft in Favour of "Director AIH&PH Kolkata" payable at Kolkata. Application fee once paid is non-refundable.
4. After the registration there will be scrutiny of the applications followed interview of eligible candidates.
5. If any candidate, who joins the post but leaves/resigns/gets terminated before completion of tenure, he/she may do so by giving one month's prior notice from either side as per the rules or by depositing pay and allowance in lieu thereof, with the Institute for the period of which notice falls short of one month or so.
6. Applicants working in Central /State Govt. /Semi Govt./Autonomous Institution must submit a "NO OBJECTION CERTIFICATE" (NOC) in the given proforma (Annexure IV) from the employers at the time of screening/interview clearly stating that the candidate will be permitted to join AIH&PH, Kolkata in the event of their selection. The candidate will be allowed to appear for the interview only on production of original NOC.

#### 'X. TERMS & CONDITIONS:

1. Age and other qualifications/Experience will be counted as on date of interview.
2. The prescribed qualification is minimum and merely possessing the same does not entitle any candidate for selection.
3. Canvassing in any form will lead to disqualification; incomplete applications will not be considered and will be REJECTED. No further communication will be entertained in this regard.

4. Applications received without accompanying proof of fee payment shall not be considered.
5. Selected candidates have to perform duties as assigned by Director, AIH&PH, Kolkata.
6. Candidates have to abide by the rules of conduct and discipline as applicable to the contractual employees of similar status.
7. In case, any information/ declaration given by the candidate is found to be false or if the candidate has willfully suppressed any information relevant to this appointment, he/she will be liable to be removed from service and action may also be taken as deemed fit by the competent authority.
8. The list of provisionally selected candidates as approved by MoHFW shall be displayed in the institute website (<https://aiihph.gov.in/>). Individual letters of contractual appointment will also be sent. No correspondence, either regarding selection/ non selection or marks obtained by candidates shall be entertained.
9. Medical examination: The provisionally selected candidates would have to get themselves declared medically fit by a government medical board not below District level before joining. The entire process of joining, including medical fitness would have to be completed within 30 days of declaration of results. Final Contractual Appointment of selected candidates is subject to his/her medical fitness being declared by the competent Medical Board and fulfilling of other criteria laid down by the institute.
10. Police Verification of the candidates will need to be done. Selected candidates who are medically fit may be permitted to join provisionally, pending police verification, with an undertaking from the candidate that they shall not be eligible for continuing the service, in case anything adverse is reported.
11. The decision of the competent authority with regard to selection/joining process shall be final and binding and no representation will be entertained in this regard.
12. There is no provision for displaying marks obtained/ interview marks. No query in this regard will be entertained.
13. Disputes arising, if any, shall be subject to the jurisdiction of Hon'ble Calcutta High Court.
14. Self-Attested Photocopies of degrees, Certificates, Mark sheets, Age proof, Caste certificate, EWS certificate, PwBD certificate, experience certificates, appropriate documentation for published/accepted papers, etc. (according to the checklist provided in Annexure II) is required to be annexed in hard copy with the application and the same shall also be produced in original during verification.
15. Selected candidate shall not accept any other assignment, paid or otherwise, and shall not engage in private practice of any kind during the period of the contract.
16. If an appointee wishes to apply somewhere else or resign within the first three (03) months of joining, then he/she will neither be issued No Objection Certificate (NOC) nor any Relieving Letter/ Experience Certificate.

17. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants, who are appointed on regular basis.
18. The candidate should not have been convicted by any Court of Law. In case any disciplinary/ court/ police proceedings are pending, including at the previous place/s of work, candidate has to inform about the same in writing to competent authority at AIHHPH, Kolkata at the time of verification of original documents.
19. Leave entitlement of the appointee shall be governed in terms of instructions contained in DoPT&T's OM No. 12016/3/84/Estt.(L) dated 12/04/1985, OM No. 12016/1/96/Estt.(L) dated 05/07/1990 and as amended from time to time.
20. No travelling or other allowances will be paid to the candidate for attending the interview and joining the post.
21. In case of any inadvertent mistake in the process of selection which may be detected at any later stage, even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel the selection list, including any communication made to the candidate.
22. A maximum of 30 days will be given to join the post after declaration of results.

**WALK-IN INTERVIEW SCHEDULE****Reporting Venue:**

All India Institute of Hygiene & Public Health, 110, C.R. Avenue, Kolkata, 700073.

Sl. No.	Activity	Time	Date
1	Registration	10.30 AM to 11.30 AM*	Assistant Professor (Public Health)-20/08/2025 & 21/08/2025
2	Document verification & Screening of Applications	11.30 AM onwards	
3	Interview	02.00 PM onwards	Assistant Professor (Microbiology)-21/08/2025

\* Candidates reporting after 11.30 AM will not be Registered & not eligible for walk-in interview.

  
Director 03/06/25  
AIIH&PH, Kolkata

**डॉ. मानस कुमार कुंडु**  
**DR. MANAS KUMAR KUNDU**  
MBBS, DPH, DFM (RCGP, UK), MPH, Ph.D  
निदेशक / DIRECTOR  
अ भा स्वा वि एवं जन स्वा सं, कोलकाता  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार,  
AIIH&PH, (MOH&FW, GOI)  
110, C. R. Avenue, KOLKATA-700 073

श्री. मानस कुमार कुन्दु  
DR. MANAS KUMAR KUNDU  
MBBS, DPM, DFM (RCOP, UK), MPH, PhD  
DIRECTOR  
110, C. R. Avenue, KOLKATA-700 013  
(INDIA)

Annexure - I  
ALL INDIA INSTITUTE OF HYGIENE AND PUBLIC HEALTH  
KOLKATA - 700 073.

## APPLICATION FORM FOR THE POST OF ASSISTANT PROFESSOR (CONTRACTUAL)

(Only type-composed applications shall be considered)

### 1. Application Fee Details

(Printout of receipt of payment to be enclosed):

Amount Paid	Date of Payment	Bharat Kosh Receipt/ DD Number

2. Name in full (Capital letters)
3. Gender
4. Age & Date of Birth
5. Whether belong to SC/ST/OBC/PwBD:  
(Community/ caste certificate in the  
prescribed Form for claiming reservation/age  
relaxation/ benefits for post in the Central  
Govt. to be attached)
6. Nationality
7. Address for communication
8. Permanent Address
9. Mobile Number
10. Email ID:

Affix passport  
Size photograph  
Self-attested

## 11. Educational Qualification (after class 12th) :

Sl. No.	Name of the examination	Subject/ Discipline/ Specialty	Institute/ College and University	Course Duration	Year of Passing final examination	No. of attempt(s) of passing final examination	Percentage of Marks obtained In Examination
1.							
2.							
3.							

## 12. University Gold Medal/ Honors/Distinction at Undergraduate/ Postgraduate level:

No.	Gold Medal/ Honors/ Distinction	Subject	Course	Year
1.				
2.				
3.				

## 13. Experience/ details of employment in:(In chronological order)

No.	Name of Organization, City, State	Designation/Position	Nature of duties (Teaching/ Research/ Clinical service/ Others)	Period of service			Last pay drawn	Reason for leaving
				From	To			
1.								
2.								
3.								
4.								

## 14. Medical Registration Number &amp; Place of Registration (if applicable):

(Only NMC accredited Journals will be accepted)

No.	Name of articles (published / accepted for publication)	Journal Name	Journal Indexation	Year of Publication	Order of Authorship (1St/2nd/3rd/corresponding)
1.					
2.					
3.					
4.					

Sl. No.	Sponsoring Agency	Title of Research	Year of Commission	Grant Amount
1.				
2.				

Sl. No.	Name of Academic Prize/ Award/ Fellowship	Conferring Agency	Year
1.			
2.			
3.			

Sl. No.	Name of Conference	International/National/ State	Year	Title of paper, if presented



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Comments of the screening committee

- Remarks, if any

Name with designation

Signature of Scrutiny Committee Member.....Signature of Scrutiny Committee Chairman.....



## Annexure-IV

NO OBJECTION CERTIFICATE (NOC) FROM EMPLOYER

An application in r/o Mr./Miss/Mrs./Dr. \_\_\_\_\_ is forwarded herewith with the remarks that the candidate is working in this Organization in the capacity of \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for as above and the candidate shall be relieved in the event of his/ her being selected for the post.

Place

Date:

Signature of Head of the  
Organization/Employer:

Name:

Designation:

(Seal)