

मिसिल संख्या A.19013/01/2025-प्रशासन-1
भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
स्वास्थ्य सेवा महानिदेशालय
(प्रशासन अनुभाग-I)

निर्माण भवन, नई दिल्ली
दिनांक : 22 मई, 2025

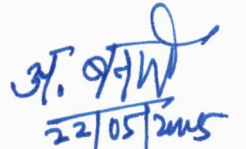
OFFICE ORDER

Consequent upon posting in Directorate General of Health Services vide Ministry of Health and Family Welfare Notification no. A-19012/02/2025-Estt.-I dated 19.05.2025 and Office Order No. A-48012/01/2024-Estt.I dated 15.05.2025, Shri Rajendra Singh, Joint Secretary has joined duty in Dte.GHS on 15.05.2025 (A/N) and taken on the strength of this Directorate w.e.f. his date of joining in MoHFW i.e. 15.05.2025 (A/N).

2. He is designated as Joint Secretary (RS) in this Directorate.
3. Further, it has been decided that Shri Rajendra Singh shall look after the administrative and financial matters related to following work in Dte.GHS :-

- i. Admin Division (Admin.I & Admin.II)
- ii. AV/ ACR Cell
- iii. FRSL, Ghaziabad (Residual matters)
- iv. Cash-I & Cash-II Sections (including budget)
- v. NML
- vi. RD Cell
- vii. General Section (including CR, Record Room, Departmental Canteen & IT)
- viii. CBHI (Administrative matters)
- ix. CHEB
- x. PH (IH)
- xi. EPI (BCG/CRI/Institute of Serology, Kolkata)
- xii. O&M, Coord (including RTI, Office Council, JCM, SC/ST Cell, Public Grievances)
- xiii. PH (CDL) (NCDC/NCVBDC)
- xiv. Official Language
- xv. MSO (Administration).

This issues with the approval of DGHS.


22/05/2025

(अरिंदम बनर्जी)

उप निदेशक (प्रशासन)

011-23063539

Copy to,

1. Shri Rajendra Singh, Joint Secretary (RS), Dte.GHS (HQ) with a request to get himself enrolled in AEBAS /get his AEBAS transferred to this Directorate.
2. Pay and Account office, Dte.GHS.
3. Cash-I Section, Dte.GHS.

Copy for information to :

1. Sr. PPS to Secretary (HFW)/ Sr. PPS to AS(H).
2. PPS to DGHS.
3. Sr. PPS/PPS/PS to Addl. DGHSs.
4. PSO to DDG(P)

Contd/-----

5. All DDGs and other CHS Officers of Dte.GHS (HQ).
6. All Directors/ Deputy Directors, Dte.GHS.
7. The US (Estt.I), MoHFW w.r.t. notification and Office Order mentioned above.
8. DD (GA) for uploading on Dte.GHS website
9. All Sections in Dte.GHS (HQ)/ MSO/ CHEB/ CDSCO/ CBHI, Dte.GHS
10. Personal File/ Service Book.
11. Office Order Register